

# DCP 249 Working Group Minutes

<b>Meeting Name</b>	DCP 249 Working Group
<b>Meeting Number</b>	01
<b>Date</b>	13 October 2015
<b>Time</b>	10:00
<b>Venue</b>	Teleconference

Attendee	Company
Pat Wormald [PW] (Chair)	Northern Powergrid
Bethany Hannah [BH]	Ofgem
Chris Barker [CB]	ENWL
Chris Ong [CO]	UK Power Networks
Donald Preston [DP]	SSEPD
Jon Lee [JL]	British Gas
Karl Maryon [KM]	Haven Power
Lee Wells [LW]	Northern Powergrid
Nicky White [NW]	npower
Paul Duffus [PD]	WPD
Fungai Madzivadondo [FM] (Secretariat)	ElectraLink

## 1 ADMINISTRATION

- 1.1 Apologies were received from Matthew Shore (UK Power Networks) and Emma Clark (SSEPD).
- 1.2 PW was appointed as Chair of the Working Group.

## 2 COMPETITION LAWS DO'S AND DON'TS

- 2.1 The Working Group agreed to be bound by the Competition Laws Do's and Don'ts during the course of the Working Group.

## 3 REVIEW OF THE TERMS OF REFERENCE

- 3.1 The Working Group reviewed the Terms of Reference (ToR) as set out by the DCUSA Panel.
- 3.2 It was noted that the Work Plan will need to be completed, and revised if the Working Group realises that it will not adhere to the original plan. The Working Group agreed for the Work Plan/timetable to be updated and circulated to the Working Group and this is included as Attachment 1.

## 4 BACKGROUND AND INTENT OF DCP 249

- 4.1 DCP 249 was raised by Northern Powergrid and it was noted that the intent is to replace tables 1 & 2 in Schedule 15, which are used for the quarterly Schedule 15 updates. It was explained that the table has been updated to reflect changes to the Distribution Licence as a result of RIIO ED1 and that the template has been changed to include references to DCPR5 in 2015/16 and will then need to be amended next year to remove it.

- 4.2 It was observed that the spreadsheet in Excel and the extract in Word provided as attachments to the Change Proposal form now reflect the new definitions in the Licence, and both have undergone review by interested parties.
- 4.3 An attendee suggested that it could be useful to update Table 2 of the template to emulate Table 6 of the (Gas Distribution Network Operator) GDNO template and it was agreed that JL would circulate the revised Table 2 of the template to the Working Group for review.

**Action 01/01: JL**

- 4.4 An attendee enquired whether changes made to Table 1 and Table 2 will require changes to be made to the CDCM. It was clarified that if changes are made to Table 1 then changes will need to be made to the CDCM.
- 4.5 It was observed that although the aim of the proposer was to have the updated template in place by November 2015 in time for the publication of the DNO quarterly charges, this would not be possible as a consultation was required to get views on the updated template from Industry Parties. Members of the Working Group raised concerns as to whether the old templates would still be valid for the publication of DNO charges in November 2015. It was clarified that this may not be a problem when setting charges but could affect future charges.
- 4.6 The group considered whether DNOs would require a derogation from publishing their charges on the old templates as the updated templates would not be finalised by November 2015. BH took an action to enquire if Ofgem can grant a derogation on the basis that the updated template showing changes to Schedule 15 spreadsheets to reflect RIIO ED1 will not be updated in the DCUSA by November 2015.

**Action 01/02: BH**

- 4.7 It was agreed that the Working Group would update the template and agree on changes made by email. It was also agreed that a consultation on the revised template would be drafted and circulated to industry parties for a period of two weeks.

## **5 WORK PLAN AND TIMETABLE**

---

- 5.1 The DCP 249 Working Group agreed that the next steps as follows:
- PW and LW to update Table 1 and Table 3 of the template and circulate to the Working Group for review.
  - JL to revise Table 2 to emulate Table 6 of the GDNO template and circulate to the Working Group members for review.
  - Electralink to draft the consultation document and circulate to the Working Group to add questions to the document.
  - Working Group to review and update consultation document by email.

**Action 01/03: ElectraLink/ Working Group**

- It was agreed that the DCP 249 consultation should be finalised and issued by 6 November 2015 with a deadline of 20 November 2015.

## **6 ANY OTHER BUSINESS**

---

- 6.1 There were no items of any other business.

## **7 NEXT MEETING**

---

- 7.1 The next Working Group meeting will be scheduled after the consultation responses have been received at the end of November.

**Action 01/04:** ElectraLink

JL to revise Table 2 emulating Table 6 of the GDNO template and circulate to the Working Group members for review.  
Minutes

## APPENDIX A: SUMMARY OF ACTIONS

### NEW AND OPEN ACTIONS

Action Ref.	Action	Owner	Update
01/01	JL to revise Table 2 emulating Table 6 of the GDNO template and circulate to the Working Group members for review.	Jon Lee	
01/02	BH to find out if Ofgem can grant a derogation on the basis that the updated template showing changes to Schedule 15 spreadsheets to reflect RIIO ED1 will not be updated in the DCUSA by November 2015.	Beth Hannah	
01/03	Consultation <ul style="list-style-type: none"><li>Electralink to draft the consultation document and circulate to the Working Group to add questions to the document.</li><li>Working Group to review and update consultation document by email.</li></ul>	ElectraLink	
01/04	Organise the next Working Group meeting to review consultation responses and finalise legal text.	ElectraLink	

### CLOSED ACTIONS

Action Ref.	Action	Owner	Update
